

Please read and save these instructions. Read through this owner's manual carefully before using product. Protect yourself and others by observing all safety information, warnings, and cautions. Failure to comply with instructions could result in personal injury and/or damage to product or property. Please retain instructions for future reference.



20 INCH OSCILLATING PEDESTAL FAN

FOR CUSTOMER SERVICE

Technical Question?

CALL 1-866-458-2472

customerservice@oem-tools.com

UNPACKING

After unpacking unit, inspect carefully for any damage that may have occurred during transit. Check for loose, missing, or damaged parts. If any damage is observed, a shipping damage claim must be filed with carrier. DO NOT use the OEMTOOLS® 20 Inch Oscillating Pedestal Fan if broken, bent, cracked or damaged parts (including labels) are noted. Any Pedestal Fan that appears damaged in any way, operates abnormally, or is missing parts should be removed from service immediately. If you suspect that the Oscillating Pedestal Fan was subjected to shock load (a load that was dropped suddenly, unexpectedly, etc.), immediately discontinue use until it has been checked by a factory authorized service center.



WARNING

The following safety information is provided as a guideline to help you operate your Oscillating Pedestal Fan under the safest possible conditions. Any tool or piece of equipment can be potentially dangerous to use when safety or safe handling instructions are not known or not followed. The following safety instructions are to provide the user with the information necessary for safe use and operation. Please read and retain these instructions for the continued safe use of your Oscillating Pedestal Fan. Failure to follow instructions listed below may result in serious injury. In addition, make sure that anyone who uses the equipment understands and follows these safety instructions as well.

Explanation of Safety Signal Words

⚠WARNING: Indicates a potentially hazardous situation which, if not avoided, could result in death or serious injury.

⚠CAUTION: Indicates a potentially hazardous situation which, if not avoided, may result in minor or moderate injury.

CAUTION: Used without the safety alert symbol indicates a potentially hazardous situation which, if not avoided, may result in property damage.

NOTES: Provide clarity and helpful information.

Thank you very much for choosing an OEMTOOLS® Product!

For future reference, please register your new tool at www.oem-tools.com and complete the owner's record below:

Model: _____ **Purchase Date:** _____

Save the receipt, warranty and these instructions. It is important that you read the entire manual to become familiar with this product before you begin using it. This product is designed for certain applications only. OEMTOOLS® cannot be responsible for issues arising from modification. We strongly recommend that this product is not modified and/or used for any application other than that for which it was designed. If you have any questions relative to a particular application, DO NOT use the product until you have first contacted customer service to determine if it can or should be performed on the product.

⚠WARNING: This product can expose you to chemicals which are known to the State of California to cause cancer and birth defects or other reproductive harm. For more information go to www.P65Warnings.ca.gov.



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IMPORTANT INSTRUCTIONS AND SAFETY RULES

1. Know your product. Read this manual carefully. Learn the product's applications and limitations, as well as potential hazards specific to it. The use of this product is simple and straightforward if you follow the instructions. When operating this product, use common sense and only use this product for its intended purpose.
2. Maintain labels and nameplates on this product. These carry important information. If unreadable or missing, contact OEMTOOLS® for a replacement.
3. Maintain this product with care. Keep it dry and clean – and free from brake fluid, oil, and grease (if applicable).
4. Check for damage. Check your product regularly. If part of the product is damaged, it should be carefully inspected to make sure that it can perform its intended function correctly. If in doubt, the part should be repaired. Refer all servicing to a qualified technician. Consult your dealer for advice.
5. Check for misalignment or binding of moving parts, breakage of parts, and any other condition that may affect the product's operation.
6. DO NOT use a damaged product. Tag damaged products "DO NOT USE" until repaired. If damaged, have the product serviced before using. Many accidents are caused by poorly maintained products.
7. Service must be performed only by qualified repair personnel. Service or maintenance performed by unqualified personnel could create a risk of injury.
8. When servicing a product, use only identical replacement parts. Use of unauthorized parts or failure to follow maintenance instructions could create a risk of injury.
9. Use only accessories that are recommended by the manufacturer for your model. Accessories that may be suitable for one product may become hazardous when used on another product.
10. Keep work area clean and well lit. Cluttered or dark work areas invite accidents.
11. Maintain a safe working environment. Keep the work area well lit. Make sure there is adequate surrounding workspace. Keep the work area free of obstructions, grease, oil, trash, and other debris. DO NOT use this product in a damp or wet location.
12. Keep children away from the work area. Never let a child handle this product without strict adult supervision.
13. Store this product out of the reach of children and untrained persons. This product may be dangerous in the hands of untrained users.
14. DO NOT operate this product if under the influence of alcohol or drugs. Read warning labels on prescriptions to determine if your judgment or reflexes are impaired while taking drugs. If there is any doubt, DO NOT attempt to operate.
15. Use safety equipment. Eye protection should be worn at all times when operating this product. Use ANSI approved safety glasses. Everyday eyeglasses are NOT safety glasses. Dust mask, non-skid safety shoes, hard hat or hearing protection should be used in appropriate conditions.
16. Wear proper apparel. Loose clothing, gloves, neck-ties, rings, bracelets or other jewelry may present a potential hazard when operating this product. Keep all apparel clear of the product.
17. DO NOT overreach. Keep proper footing and balance at all times when operating this product.
18. Keep away from flammables. DO NOT attempt to operate this product near flammable materials or combustibles. Failure to comply may cause serious injury or death.
19. Avoid accidental fire and/or explosion. DO NOT smoke near engine fuel and battery components.
20. We believe the information contained herein to be reliable. However, general technical information is given by us without charge and the user shall employ such information at their own discretion and risk. We assume no responsibility for results or damages incurred from the use of such information in whole or in part. Always refer to specific instructions and technical information supplied by vehicle manufacturer.
21. The manufacturer declines any and all responsibility for property damage or injury if said damage is the result of unskillful handling by the operator or of failure to observe the basic safety rules set forth in the instruction manual.
22. The warnings, precautions, and instructions discussed in this manual cannot cover all possible conditions and situations that may occur. The operator must understand that common sense and caution are factors which cannot be built into this product, but must be supplied by the operator.

PRODUCT DESCRIPTION

The OEMTOOLS® Fan OEM24871 is a 20 Inch Oscillating Pedestal Fan that not only helps circulate the air and keep it in motion while maintaining a fresh breeze but also helps to prevent the inhalation of dangerous gas and fumes by adding ventilation.

PRODUCT SPECIFICATIONS

Size	20"
Weight	13 Lb.
Voltage	120 V/60 Hz
Current	1.35 A

SPECIFIC SAFETY INSTRUCTIONS AND WARNINGS

WARNING

1. Unplug the fan before moving it or performing maintenance. DO NOT touch the fan when your hands are wet.
2. Those who are not qualified electricians should not disassemble, repair or rebuild the fan.
3. Unplug the fan when it is not in use.
4. DO NOT unplug the fan by holding the cable cord. Unplug by holding the plug.
5. DO NOT use the fan when there is damage to the cable cord or plug.
6. DO NOT use an extension cord with this fan. DO NOT plug the fan into any other cord-connected device (power strip, surge protector, multiple outlet adapters, etc.).
7. DO NOT use the fan close to any fire or heat source.
8. DO NOT insert your hand or other objects into the guard or the movable parts.
9. To reduce the risk of fire or electric shock, DO NOT use this fan with any solid-state speed control device.
10. DO NOT use this fan outdoors.



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11. DO NOT operate any fan with a damaged cord or plug. Discard fan or return to an authorized service facility for examination and/or repair.
12. DO NOT run cord under carpeting. DO NOT cover cord with throw rugs, runners, or similar coverings. DO NOT route cord under furniture or appliances. Arrange cord away from traffic area and where it will not be tripped over.
13. DO NOT use if electrical cord is frayed or bent.

⚠CAUTION

14. DO NOT immerse fan in water.
15. Fit the guard onto fan before starting up the fan.
16. This fan is not intended for use by people (including children) with reduced physical, sensory or mental capabilities or lack of experience and knowledge unless they have been given supervision or instructions concerning use of the fan by a person responsible for their safety. Supervise children to ensure they do not play with the fan.
17. Always place the fan on a stable, flat, level surface when operating, to avoid the chance of the fan overturning.

⚠WARNING: To reduce the risk of fire, electric shock, or injury to persons, DO NOT use replacement parts that have not been recommended by the manufacturer (e.g. parts made at home using a 3D printer).

OPERATING INSTRUCTIONS

1. Place the fan on a safe, flat surface where it cannot fall or be pulled by the cord.
2. To adjust the height, loosen the height adjusting ring. Hold the upper tube and stand on the edge of the base. Pull up or press down on the upper tube. DO NOT adjust by holding onto the fan head. Tighten the height adjusting ring at the desired height.
3. Select desired direction of air flow by adjusting the tilting adjusting knob.

NOTE: Always switch the fan off when adjusting the height or tilt angle.

4. Turn the rotary switch for desired speed. 0=Off, 1=Low, 2=Med., 3=High
5. Turn the oscillation function on by pressing the oscillation button down. Turn the oscillation function off by pulling the oscillation button up.
6. Always turn off and unplug the fan after using.

⚠WARNING

DO NOT depend upon the on-off switch as the sole means of disconnecting power when installing or servicing the fan. Always unplug the power cord.

CARE AND MAINTENANCE

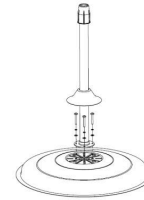
Unplug the appliance before cleaning. DO NOT use any water for cleaning metal surfaces. Using a soft cloth, wipe off the surfaces of the fan. In order to remove the dust from the grill, use a vacuum cleaner or remove the front grill by removing the securing screw on the edge of the grill with a screwdriver. After cleaning, remount the grill. Then fasten the securing screws on the edge of the grill.

DISPOSAL

At the end of the useful life of the OEMTOOLS® Fan, dispose of the components according to all state, federal, and local regulations.

ASSEMBLY INSTRUCTIONS

1. Attach the lower tube to the base with 4 screws as shown.

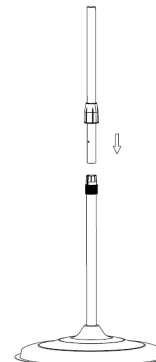


⚠CAUTION: The screws must be fully tightened before the fan operates.

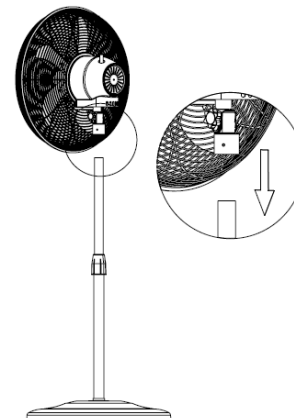
2. Slide the height adjustable ring away from lower tube (saving it for Step 3).



3. Put the height adjustable ring onto the upper tube. Then put it into the lower tube and fasten the height adjustable ring for your desired height of fan.



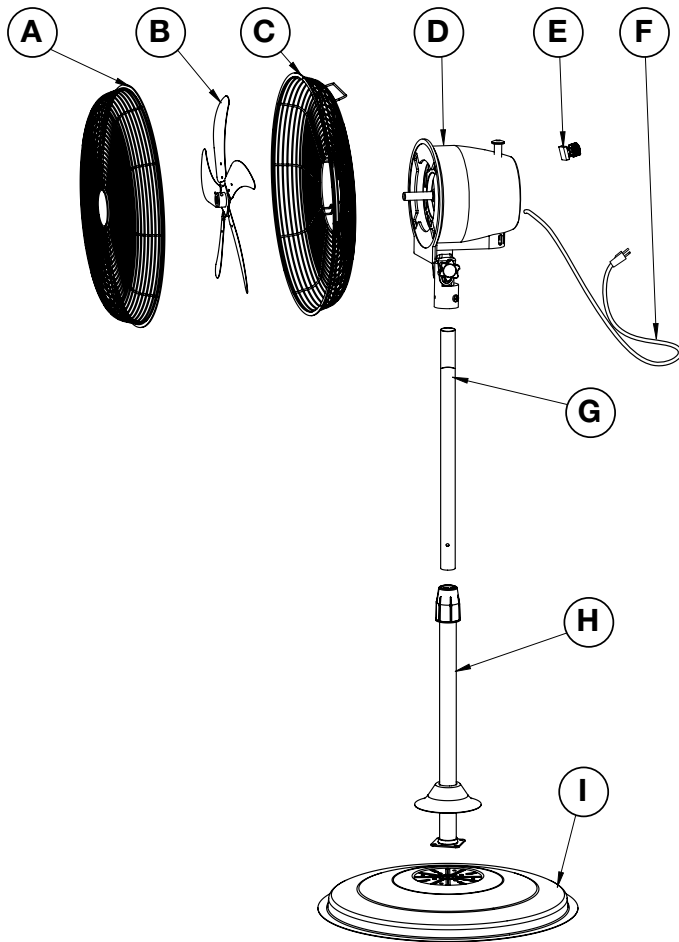
4. Assemble the fan head to the upper tube, then firmly tighten the screws at the holes of the fan neck.





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PARTS DIAGRAM



PARTS LIST

Figure	Description	Quantity
A	Front Guard	1
B	Blades	1
C	Rear Guard	1
D	Motor	1
E	Switch	1
F	Power Cord	1
G	Upper Tube	1
H	Lower Tube	1
I	Base	1

NOTE: Not all components of the Fan are replacement items, but are illustrated as a convenient reference for location and position in the assembly sequence. Please read the following carefully.

OEMTOOLS® and/or its distributors have provided the parts list and assembly diagram as a reference only. Neither OEMTOOLS® and/or its distributors make any representation or warranty of any kind to the buyer and/or user of this tool that he or she is qualified to do any repairs or replace any parts of this product. OEMTOOLS® and its distributors expressly state that all repairs or parts replacement should be done by certified or licensed technicians. The buyer assumes all risk and liability arising out of his or her repairs or parts replacement to the original production.

WE STAND BEHIND OUR TOOLS. OEMTOOLS® 90 DAY WARRANTY

If within 90 days from the date of purchase of this OEMTOOLS product, you find any defect in material or workmanship, through normal usage, return it to the place of purchase or to OEMTOOLS® for repair or replacement at our discretion. In order to obtain this service, send your tool and proof of purchase (transportation pre-paid) to:

OEMTOOLS® Q.A. Dept., 3580 E. Raines Road #3, Memphis, TN 38118.

We will not be responsible for lost or damaged goods during transportation; please insure your package. If our inspection verifies the defect, we will repair or replace the product, or we may elect to refund the purchase price if we cannot readily and quickly provide you with a replacement. We will return repaired products at our expense, but if we determine there is no defect, or that the defect resulted from causes not within the scope of our warranty, then you must bear the cost of returning the product.

OEMTOOLS® does not provide warranty for products labeled other than OEM® or OEMTOOLS®. OEMTOOLS® will not provide any warranty for products subjected to abnormal use. Abnormal use includes (but is not limited to) abuse, accident, alteration, neglect, and unauthorized or unreasonable use or repairs. This warranty does not cover bits, blades, files, batteries, or calibration. We recommend that you maintain your tools and sharpen or replace blades, bits, files, and batteries as necessary. OEMTOOLS® reserves the right to make any changes in construction or design at any time without any obligation in incorporating such changes to tools or equipment previously sold.

OEMTOOLS® makes every effort to ensure that its products meet high quality and durability standards, and warrants to the original purchaser that this product is free from defects in materials and workmanship. This warranty does not apply to damage due directly or indirectly to misuse, abuse, negligence or accidents, repairs or alterations outside our facilities, criminal activity, improper installation, normal wear and tear, or to lack of maintenance.

We shall in no event be liable for death, injuries to persons or property, or for incidental, contingent, special or consequential damages arising from the use of our product. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation of exclusion may not apply to you. THIS WARRANTY IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE WARRANTIES OF MERCHANTABILITY AND FITNESS. This warranty gives you specific legal rights, and you may also have other rights, which vary from state to state.

Please contact us at customerservice@oem-tools.com or call us at 901-370-1101 for additional information or questions.

Thank you for your purchase.

CONTACT US

3580 E. Raines Road, Suite 3, Memphis, TN 38118
Tel: 1-866-458-2472
www.oem-tools.com